**Office of Experiential Education**

**ExEd Program Development Grant – Request for Proposals**

**Funding Opportunity Description:** Purdue University’s Office of Experiential Education plans to allocate funds to support existing or new experiential education (ExEd) programs that serve Purdue West Lafayette and Indianapolis students. Eligible programs will be

1. existing ExEd programs that can demonstrate alignment with the [university definition of ExEd](https://exed.purdue.edu/about/about.php),
2. existing ExEd programs whose funding proposal would bring it into alignment with the university definition of ExEd,

or

1. new ExEd programs, under development, which will launch during the award period and will align with the university definition of ExEd.

**Qualifications/Restrictions:** Applicants must be faculty or staff at Purdue University West Lafayette and/or Indianapolis.

**Award Budget and Anticipated Number of Awards:** Program grants are for awards of up to $5,000. We anticipate funding up to four of these awards in the present funding cycle.

**Proposal Deadline:** October 17, 2025

**Award Project Period:** December 15, 2025-June 15, 2026

**Award Restrictions:** This grant is conceptualized as a **one-time** investment to develop, strengthen, update, or expand an ExEd program. Allowable costs include, but are not limited to, capital equipment, supplies, website or app development, design services, printing, or travel. Additionally, it is permissible to use award funds for summer salary support for AY employees involved in program design or redesign, program piloting, etc. Similarly, it is permissible to use award funds to employ students in temporary roles. **The award budget cannot be used for operational costs, awards or prizes, or ongoing expenses of any kind.**

**No Cost Extension:** No cost extensions are not allowed. If funds are not spent by 6/15/2026, funds will be returned to the Office of Experiential Education. Additionally, these funds are not transferrable to other accounts (department, faculty, grant, etc). They must be spent using the Office of ExEd account.

**Reporting:** A brief report is required at the end of the project period, detailing how grant funds were used and the outcomes of the project.

**Proposal Guidelines:** Please complete proposal template available at the Office of ExEd [funding page](https://exed.purdue.edu/funding/program.php).

**Submission Instructions:** Please submit your completed proposal (using the proposal template document) to exed@purdue.edu. Please name your attached file by beginning the file name using last name and first initial such as SmithJ.

**Selection Criteria:** Eligibility criteria specified above are essential. The most competitive applications will be those that describe a project that will make a meaningful difference for students (e.g., increasing authenticity or reflection, making the experience accessible to more students, etc.) that will be sustained beyond the funding period.